

SAM SENATE

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EDUCATION

Berry College, Mount Berry, Georgia, Anticipated Graduation: May 2025
Bachelor of Arts in Political Science, Minor in Economics

RELEVANT EXPERIENCE

Berry College Office of the General Council, Mount Berry, Georgia

Legal Intern and Enterprise Risk-Management Specialist, August 2023 – Present

- Monitor legal systems within Student Enterprise Team and offer legal advice at weekly meetings based on training by General Council, anticipating avoidance of unnecessary liability.
- Assist in civil litigation proceedings involving Berry College, promoting equity and justice for every student.
- Observe General Council in meetings with administrators and representatives of Berry College, gaining an understanding of council meeting format, language, and expectations.

Berry College Student Government Association, Mount Berry, Georgia

Executive Treasurer, August 2023 – Present

- Developed and implemented a budgeting strategy for an annual \$375,000 campus club budget, meeting with student organization officers to ensure compliance with strategy.
- Dispatched bi-weekly budget reports to Dean of Students, maintaining accountability within offices.
- Held an Excel workshop for over 40 club treasurers to establish proper methodology for treasurer position.

Executive Secretary, August 2022 – May 2023

- Documented college organization standings for more than 80 campus clubs with executive team.
- Planned campus-wide events for over 500 attendees and developed workshops for organization secretaries, encouraging club involvement and long-term growth.
- Compiled archival and database student records information using extensive Microsoft Excel functions.

Georgia Secretary of State, Atlanta, Georgia

Elections Intern, May 2022 – August 2022

- Provided support for elections projects in different departments including Accounting, Boxing Commission, and Corporations, growing to understand a broad range of governmental and legal proceedings.
- Analyzed previous state election data to provide a framework for 2022 state election promotion.
- Maintained organization within office using online filing system GovPilot.

SKILLS AND PROFICIENCIES

- Language proficiencies: Fluent in Spanish
- Data collection and analysis: Qualtrics Stata
- Productivity: Microsoft 365, Google Workspace

CAMPUS INVOLVEMENT

- Mock Trial Team, August 2021 – Present
- Berry College Politics and Law Society, March 2022 – Present
- Berry College Volunteer Services, August 2021 – October 2022